

Evince CustomerDoc



User Manual

Support:
support@evincdev.com

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1. Configure Extension-

Step-1 :

Dashboard Sales Catalog Mobile **Customers** Promotions Newsletter CMS Reports

Latest Message: Reminder: Change Magento's default phone numbers and callouts before site launch

Manage Customers

Page 1 of 1 pages | View 20 per page | Total 4 records found

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected

	ID	Name	Email	Group
Any	From: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	To: <input type="text"/>			
<input type="checkbox"/>	4	John user	testtesting@yahoo.com	General
<input type="checkbox"/>	3	Tony Smith	testuser@gmail.com	General

2. Now click on edit customer for add Doc.

1. For add customer Doc go to admin panel -> Customers -> Manage Customers

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Interface Locale: English (United States) / English

Step-2 :

Personal Information

Last Logged In:	(Offline)	Default Billing Address
Last Logged In	Apr 11, 2015	The customer does not have default billing address.
(America/Los_Angeles):	2:56:30 AM (Offline)	
Confirmed email:	Confirmed	
Account Created on:	Nov 4, 2015 8:56:26 AM	
Account Created in:	Default Store View	
Customer Group:	General	

Sales Statistics

Website	Store	Store View	Lifetime Sales	Average Sale
All Store Views			\$0.00	\$0.00

Recent Orders

Shopping Cart - 0 item(s)

Wishlist - 0 item(s)

1. Here you can add any information about the customers.

Customer Doc

Doc

2. Now Click on Add Doc button.

Apr 11, 2015 3:15:26 AM posted by: admin
test doc

Apr 11, 2015 3:06:00 AM posted by: admin
test user

Step-3 :

(America/Los_Angeles):	AM (Umine)
Confirmed email:	Confirmed
Account Created on:	Nov 4, 2015 8:56:26 AM
Account Created in:	Default Store View
Customer Group:	General

Sales Statistics				
Website	Store	Store View	Lifetime Sales	Average Sale
All Store Views			\$0.00	\$0.00

Recent Orders
Shopping Cart - 0 item(s)
Wishlist - 0 item(s)

Customer Doc

Doc

1. After Add note you can able to see that here. This info will shown to every admin users in backend.

Apr 11, 2015 3:41:20 AM posted by: john
Great customer

Apr 11, 2015 3:15:26 AM posted by: admin
test doc

Apr 11, 2015 3:06:00 AM posted by: admin
test user

2. You can also Delete the note by clicking on Delete button





Step-4 :

Dashboard Sales Catalog Mobile Customers Promotions Newsletter CMS Reports Sy

Latest Message: Reminder: Change Magento's default phone numbers and callouts before site launch

Customer Doc

Page 1 of 1 pages | View 20 per page | Total 5 records found

Added By	Customer Name	Doc	Date
			From:   To :  
john	John user	Great customer	Apr 1
admin	test user	test doc	Apr 1
admin	test test	test test	Apr 1
admin	test user	test user	Apr 1
admin	kalu kagada	Test customer doc	Apr 1

You can see the listing of all note in panel by going to admin panel -> Customer Doc

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Interface Locale: English (United States) / English

Step-5 :

Revenue \$0.00	Tax \$0.00	Ship \$0
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- Bestsellers
- Most Viewed Products
- New Customers
- Customers
- Customer Doc

Customer Name	Date	Added By	Doc
John user	Apr 11, 2015 3:41:20 AM	john	Great customer
test user	Apr 11, 2015 3:15:26 AM	admin	test doc
test test	Apr 11, 2015 3:06:20 AM	admin	test test



The Customer Doc also visible on admin Dashboard at lower right corner and in Customer Doc tab.