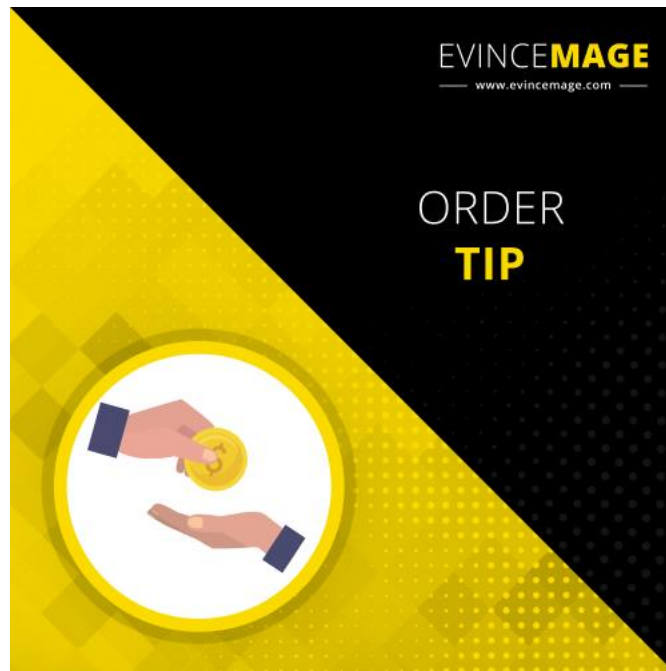


# Order Tip



## For Magento 2.x Extension User Guide

**Introduction:** The Order Tip extension enables customers to show appreciation to their delivery partners by giving them a tip. This feature allows customers to manually add a tip during the checkout process, providing them with the flexibility to express gratitude for excellent service. The added tip will be clearly displayed in the order details, ensuring transparency and acknowledgement of the customer's gesture towards the delivery person. This simple yet effective functionality enhances the overall customer experience and fosters positive interactions between customers and delivery partners.

## Feature List

### 1. Effortless Installation:

- Seamlessly install the extension using standard processes, ensuring a smooth integration into your system.

### 2. Flexible Configuration:

- Configure the extension effortlessly to align with your store's unique requirements through the Admin Panel. This flexibility ensures a tailored and personalized experience.

### 3. Custom Tip Selection:

- In addition to the predefined tip options, customers have the freedom to select any of the rendered tip amounts according to their preference during the checkout process. This provides flexibility and ensures that customers can choose a tip amount that aligns with their satisfaction with the service provided.

#### **4. Manual Tip Entry:**

- Customers also have the option to add a tip manually by entering a custom amount themselves. This feature caters to situations where customers may want to express their appreciation with a specific tip amount not covered by the predefined options.

Overall, these features contribute to a seamless and customizable tipping experience for customers, allowing them to express gratitude to delivery partners in a way that best suits their preferences and satisfaction with the service received.

**Note: The Order Tip module will not function with downloadable and virtual products.**

## ➤ Backend Functionality

### 1. Configuration

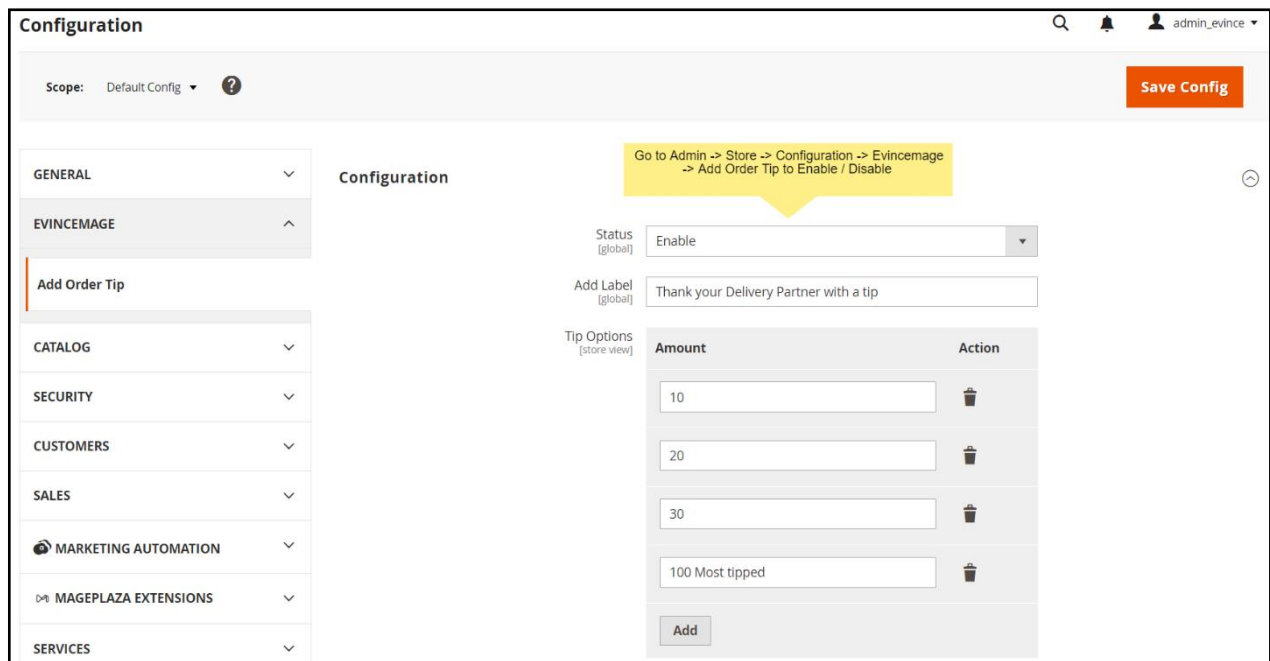


Figure 1 – Configuration

- To enable the general configuration, please go to **Store >> Configuration >> Evincemage >> Add Order Tip**
- Select enable if you want to enable this module.

## 2. Checkout Page

The screenshot shows the LUMA checkout page. At the top left is the LUMA logo. To the right is a 'Sign In' link. Below the logo is a progress indicator with two steps: 'Shipping' (marked with a checkmark) and 'Review & Payments' (marked with the number 2). The main content area is titled 'Shipping Address' and contains three input fields: 'Email Address \*' (with a help icon), 'First Name \*', and 'Last Name \*'. Below the email field is a note: 'You can create an account after checkout.' On the right side, there is a 'Order Summary' section with a dropdown arrow, showing '1 Item in Cart'. Below this is a section titled 'Thank your Delivery Partner with a tip' with five buttons: '\$ 10', '\$ 20', '\$ 30', '\$ 100 Most tipped', and 'Other'.

Figure 2 – Checkout Page

- You can find **Tips** in the order summary section.

### 3. Checkout Page

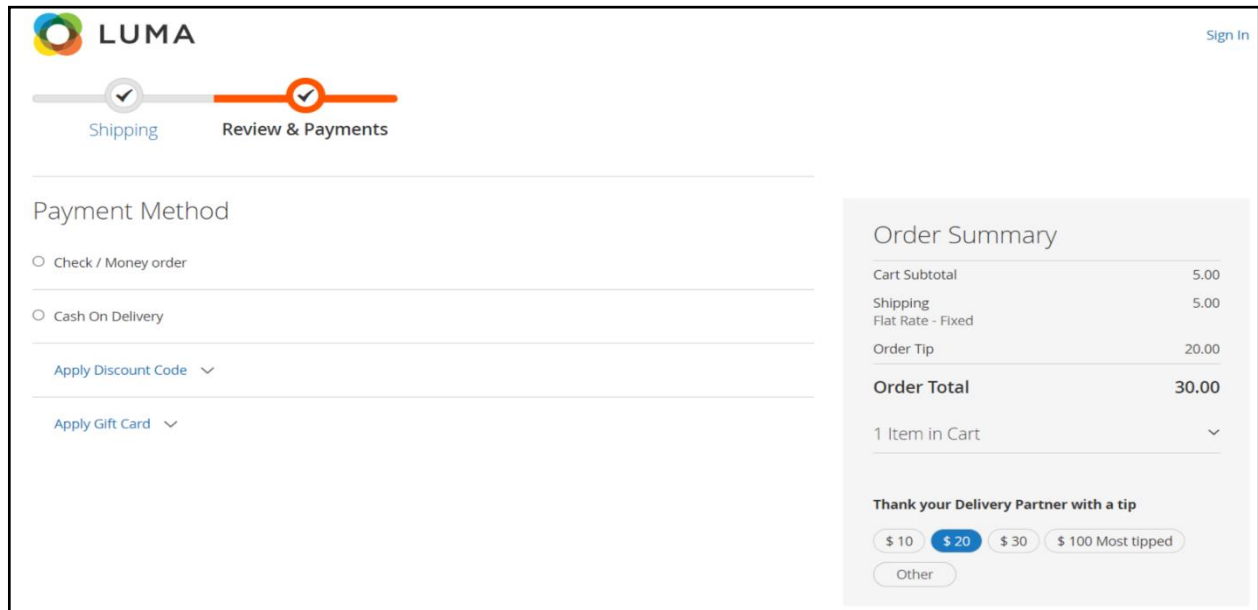


Figure 3 – Checkout Page.

- You can find **Tips** in the order summary section.

## 4. My Account Order Page

Order # 000000192 PENDING

March 6, 2024

[Reorder](#) Print Order

Items Ordered

Product Name	SKU	Price	Qty	Subtotal
demo3	demo3	\$5.00	Ordered: 1	\$5.00
Subtotal				\$5.00
Shipping & Handling				\$5.00
Tip Amount				\$20.00
<b>Grand Total</b>				<b>\$30.00</b>

Figure 4 – My Account Order Page.

- Go to **My Account** >> **My Orders** to see tip added to order.

## 5. Admin Order Page

The screenshot shows the Admin Order Page for order #000000192. At the top, there is a navigation bar with the order ID and several action buttons: Back, Login as Customer, Cancel, Send Email, Hold, Invoice, Ship, Reorder, and Edit. The main content area is divided into two columns. The left column is titled 'Notes for this Order' and contains a 'Status' dropdown menu set to 'Pending', a 'Comment' text area, and two checkboxes: 'Notify Customer by Email' and 'Visible on Storefront'. A 'Submit Comment' button is located at the bottom of this section. The right column is titled 'Order Totals' and displays a table of financial data.

Order Totals	
Subtotal	\$5.00
Shipping & Handling	\$5.00
Tip Amount	\$20.00
<b>Grand Total</b>	<b>\$30.00</b>
Total Paid	\$0.00
Total Refunded	\$0.00
Total Due	\$30.00

Figure 5 – Add Tags to Orders

- Go to **Admin >> Order** to see tip added to order.



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# Thank You